

Idaho State Department of Education
Idaho 21st Century Community Learning Centers

Grant Competition Appeals Process

The Idaho State Department of Education (SDE) hosts a competition for 21st CCLC funds to eligible entities (§4201(b)(3)). The grant competition follows a two-step process for awarding applications:

- Employees of the State educational agency review all applicants for completeness and applicant eligibility (§4201(b)(5)(A)) and
- Rigorous review process (§4201(b)(5)(B))

Applicants that wish to appeal a grant competition decision must submit a letter of appeal to the SDE. Appeals are limited to the grounds that the SDE failed to correctly apply the standards for reviewing the application as specified in the Application Guidance Documents. Appeals based on a disagreement with the professional judgment of the grant reviewers will not be considered. Grant reviewers are non-SDE employees recruited based on background and experience related to education, youth development and out of school time programming (§4201(b)(5)(B)(i)). Funding decisions are determined by the grant review committee. The SDE's role is to facilitate the process in accordance with state and federal policies and regulations.

The appellant must file a full and complete written appeal, including the issue(s) in dispute, the legal authority or other basis for the appeal position, and the remedy sought. The letter must have an original signature of the authorized agent who signed the application. An original and two (2) copies of the appeal should be delivered or mailed to:

Andrew Fletcher, Coordinator
21st Century Community Learning Centers
Idaho State Department of Education
650 W. State St., 2nd Floor
Boise, ID 83720-0027

The State Department of Education must receive the letter of appeal within 30 calendar days of the written notification of decision. Upon review of the appeal, a response will be provided to the complainant within 30 days.